

Hooe Parish Council Agenda

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Date: 2nd April 2024

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TN39 5JP

I hereby give notice that all Councillors are summoned to attend the next Full Parish Council meeting on 8th April 2024 at 7pm at the Village Hall when it is proposed to transact the business stated below.

Signed: **J. Warrener – Clerk (Proper Officer/RFO) to Hooe Parish Council**

Public Attendance

The meeting will be conducted in accordance with Standing Orders and any person attending the meeting must abide by these rules. The Parish Council may choose to exclude a person under section 1(8) of the Public Bodies (Admission to Meetings) Act 1960 if a person fails to meet the standards and comply with the Chairman's requests.

Public Questions

Public participation on matters on the agenda are at the chairman's discretion. In accordance with Standing Orders 3(e-k), the session will last for no longer than 10 minutes with a person speaking for no longer than 2 minutes.

Any other question should be put in writing to the Clerk in advance of the next meeting. Any questions raised for items listed on the agenda that cannot be answered at the Council meeting will be brought forward to the next Council meeting for response.

End of public participation

Business To Be Transacted

1. **To receive apologies and reasons for absence** in accordance with the Local Government Act 1972 S85 (1)

2. **Disclosure of Interests**

Interests in accordance with the Localism Act 2011 and the Parish Council code of conduct.

To receive Councillors' declarations of interest regarding matters on the agenda and consider any written requests or dispensation as a result. Any changes to register of interests should be notified to the Clerk.

3. **Minutes of the Previous Meetings** to be agreed and signed as a true record.

To approve and sign the minutes of the Full Council Meeting held on 26th February 2024 and the Extra Ordinary Meeting held on the 8th January 2024 as a true record.

4. **To receive reports from:**

- a. County Councillor
- b. District Councillor/s
- c. Saint Oswald's Church

Matters for Consideration and Resolution

5. To consider a request from the Hooe Village Community Group to seek permission to use the village green between the 14th June and 16th June 2024 to erect a small marquee to display local crafts and request the fee be waived.

6. To adopt a Social Media Policy and agree any actions required.

7. To agree a virement of £100 from the Grants budget to the Section 137 budget to cover the cost of the printing of the Parish News for April 2024.
8. To review a decision in accordance with Standing Order 7A that was made at the Full Council meeting held on 26th February 2024 for agenda item 7 to amend Financial Regulations for 4.1 as the auditor's report dated 12th December 2023 was misinterpreted and that the auditor recommended the following changes:
 - a. request that the council for all items over £3,000; **To amend the amount to £1,000**
 - b. a duly delegated committee of the council for items over £1000; or the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate Committee, for any items below £750 **To remove this section as the Parish Council does not have a Finance Committee.**
 - c. the clerk for any items below £500 **To increase the figure to £1,000 to match section 4.5.**

Financial Matters for Consideration and Resolution

- a. To receive payments for approval.
- b. To receive finance reports for noting and any comment.

Matters to be brought forward for consideration to the next meeting.

The date of the next meeting

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.